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# 2019-2020 General Orders No. 4 October 2019

### THROUGH CHANNELS

*District Commanders, County Council Commanders, and Post Commanders* must forward all resolutions and/or communications related to: federal legislation, policies, or procedure of the U.S. Veterans Administration ó or any other government agency ó to State Headquarters for endorsement and referral to the Adjutant General.

# ILLINOIS DAY AT THE VFW NATIONAL HOME

Illinois Day was held Saturday, September 28, 2019 at the VFW National Home, located in Eaton Rapids, Michigan. Special thank you to all those who took the time to attend this yearøs activities!

## VETERANS DAY | NOVEMBER 11, 2019

Posts are urged to start planning suitable programs for the observance of Veterans Day, November 11, 2019 ó *see Sec. 223 of the Manual of Procedure*. National Headquarters will provide an updated speech on their website in early November. Once signed in on <u>http://vfw.org</u>, it can be found under *MY VFW* by clicking on *Patriotic Holiday Speeches*.

## STATE PROGRAM BOOKS/ADVERTISEMENT SOLICITATIONS

The State of Illinois VFW has a contract with Golden Rule Publishing ó which allows representatives to contact individuals and businesses for the purpose of selling advertisement in our State Convention Program Book, Fall Program Book and our Voice of Democracy Program Book. If individuals or businesses contact you to validate this company, please let them know they are an approved solicitor of the State of Illinois VFW. Golden Rule Publishing has been working with us for years. If you have any questions/concerns, please call State Headquarters at (217) 529-6688.

### DRINKING AND SMOKING

Section 1001-25 is quoted for your information and necessary action. õ25. The dispensation and/or consumption of alcoholic beverages or use of smoking/vaping products in VFW meeting rooms during VFW meetings are prohibited.ö

The attention of all Post Commanders is directed to this section and compliance is expected.

### ATTENTION POST QUARTERMASTERS

The Online Membership System (OMS) ó available on <u>http://vfw.org</u> ó is a quick and easy way for you, as a Post Quartermaster, to handle all membership reporting, order new membership cards, update information on your Post members ó such as an address change, or report a Post member has passed away. If you are not currently using the OMS, we encourage you to log on and start using the system today. If you have any questions, please don¢t hesitate to contact State Headquarters at (217) 529-6688 for assistance.

### **BONDING OF ACCOUNTABLE OFFICERS**

<u>ATTENTION QUARTERMASTERS</u>: Sec. 703 of the Veterans of Foreign Wars of the United States By-Laws requires each accountable officer to be bonded with an indemnity company in a sum at least equal to the amount of liquid assets for which they may be accountable. Posts that are not properly bonded are subject to disciplinary actions.

If you have yet to submit your bond application, one is available on our State of Illinois Website by going to <u>www.vfwil.org</u>. Go to õLog Inö and click on õReport Entryö on the drop down menu. You will need to Log in on this page by entering the following: username is your Post Number and your password is your District Number. After you have logged in, scroll down and click on õBond Applicationö. Fill it out and hit õSubmitö. *All bonds not renewed expired on August 31, 2019.* 

### **<u>QUARTERLY REPORT OF AUDIT</u>**

Sec. 218 of the Veterans of Foreign Wars of the United States Manual of Procedure (a) (11) Trustees ó Post Trustees shall perform a Trusteeøs Report of Audit quarterly ó through their Post Commander ó to the State Quartermaster for referral to the State Inspector. Reports are due at the end of September, December, March and June of each fiscal year. Every report must be in accordance with and upon such form as may be prescribed by the Adjutant General. Post Leadership, remember that the audit is the tool used to inform the Post Membership of the financial status of the Post. We owe our members an accurate and timely reporting. A thorough, complete audit can prevent financial problems down the road.

#### FEBRUARY COUNCIL OF ADMINISTRATION MEETING

The February Council of Administration Meeting and Voice of Democracy Banquet will be held February 7-9, 2020 at the President Abraham Lincoln, A Doubletree by Hilton Hotel, 701 East Adams Street, Springfield, Illinois 62701.

To reserve a reservation for February, you may call the hotel directly at (217) 544-8800 and give them our group code:  $\underline{VOD}$ . Or you may reserve a room online ó go to our website at, click on the link for õFebruary Hotel Reservation Form (VOD)ö.

Reservations can also be made directly with the hotel by going to the website below:

http://group.doubletree.com/VetForeignWarsVoiceDemocracy

### VOICE OF DEMOCRACY BANQUET

The State of Illinois VFW will be celebrating its Annual Voice of Democracy Banquet on Saturday, February 8, 2020 at the President Abraham Lincoln Springfield - a DoubleTree by Hilton Hotel. Tickets are available for \$35 per person. Tickets may be ordered online by making a donation at <u>http://vfwil.org/</u> ó and allocating the funds to *Voice of Democracy Banquet*. You may also call State Headquarters (217) 529-6688.

District Prime Tables will once again be available; they are to be ordered by and paid for by the District Commanders who will decide who will be seated at these tables. *Reminder – these are tables of ten.* 

#### **PODIUM EDITION**

The new VFW Podium Edition which contains the Congressional Charter, By-Laws, manual of Procedure and Ritual is available through the VFW Store. In accordance with Section 218(a)(6)e the Adjutant of each Post is to õmaintain a current copy of the Bylaws, Manual of Procedure and Ritual of the Veterans of Foreign Warsí ö

OFFICIAL:

W. DAVE STOUT State Adjutant-Quartermaster

BY ORDER OF:

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